

CUT



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## SAMPLE FROM WINDOWS EKHO MEMORY STRIP

### ESSENTIAL

### WINDOWS SHORTCUTS

NEW FILE	<b>Ctrl</b> <b>N</b>
OPEN FILE	<b>Ctrl</b> <b>O</b>
PRINT FILE	<b>Ctrl</b> <b>P</b>
SAVE FILE	<b>Ctrl</b> <b>S</b>
CANCEL	<b>Esc</b>
CONTROL MENU	<b>Alt</b> <b>Space</b>
↕DOS WINDOW	<b>Alt</b> <b>Enter</b>
CYCLE OPEN TASKS	<b>Alt</b> <b>TAB</b>
CYCLE OPTIONS	<b>Alt</b> <b>TAB</b>
NT SECURITY	<b>Ctrl</b> <b>Alt</b> <b>DEL</b>
NT TASK MANAGER	<b>Ctrl</b> <b>Shift</b> <b>Esc</b>

### WINDOWS KEYS

SYSTEM PROPERTIES	<b>Win</b> <b>Break</b>
FIND COMPUTER	<b>Win</b> <b>Ctrl</b> <b>F</b>
FIND FILES	<b>Win</b> <b>F</b>
EXPLORER	<b>Win</b> <b>E</b>
CYCLE TASKBAR	<b>Win</b> <b>TAB</b>
RUN PROGRAM	<b>Win</b> <b>R</b>
MINIMIZE ALL OPEN	<b>Win</b> <b>M</b>
UNDO MINIMIZE OPEN	<b>Win</b> <b>Shift</b> <b>M</b>
UTILITY MANAGER	<b>Win</b> <b>U</b>

### EDITING SHORTCUTS

COPY SELECTED	<b>Ctrl</b> <b>C</b>
CUT SELECTED	<b>Ctrl</b> <b>X</b>
PASTE from CLIPBOARD	<b>Ctrl</b> <b>V</b>
UNDO	<b>Ctrl</b> <b>Z</b>
REDO	<b>Ctrl</b> <b>Y</b>
REPLACE TEXT	<b>Ctrl</b> <b>H</b>
CAPTURE SCREEN	<b>PrtSc</b>
CAPTURE WINDOW	<b>Alt</b> <b>PrtSc</b>
SELECT ALL	<b>Ctrl</b> <b>A</b>

### EKHO MEMORY STRIPS SAVE TIME!

- ◆ WINDOWS 2000, 98, 95, NT4
- ◆ AutoCAD 13, 14, 2000 ◆ 3D STUDIO
- ◆ Frontpage 2000 ◆ Word 2000

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