

See shaded instructions on back for customizing of shaded function key labels.



## WINDOWS 95/NT4

Cut off along this line.

<b>TCP/IP COMMANDS</b> (DOS box) IPCONFIG to confirm TCP/IP address IPCONFIG /ALL to confirm ALL address data. NETSTAT to list active connections PING computername to check connections ROUTE PRINT to see active routes.	<b>WINDOWS KEYS</b> SYSTEM PROPERTIES FIND COMPUTER FIND FILES EXPLORER CYCLE TASKBAR CYCLE TASKBAR RUN PROGRAM UNDO MINIMIZE OPEN	<b>EXPLORER/MY COMPUTER</b> Expand Folder Collapse Folder Go To Folder Expand Folder all levels	<b>ON BOOTUP</b> Old DOS W95 DOS Start Opts. (WIN 95 Only)	Down / Up One Screen Beginning of Document End of Document Switch Documents Beginning/End of Line Down / Up 1 Line	<b>BEGINNER'S TIPS: (Type at DOS Prompt)</b> Synchronize clock with COMPUTER1: To check current user's name: To copy only latest file changes: To check current network drive names:	<b>EDITING SHORTCUTS</b> COPY SELECTED CUT SELECTED PASTE from CLIPBOARD UNDO REDO REPLACE TEXT SELECT ALL CAPTURE SCREEN CAPTURE WINDOW	<b>WINDOWS ESSENTIALS</b> NEW FILE OPEN FILE PRINT FILE SAVE FILE CANCEL CONTROL MENU DOS WINDOW CYCLE OPEN TASKS CYCLE OPTIONS NT SECURITY NT TASK MNGR.
<b>WINDOWS 95/NT4</b> Microsoft Inc. (TM)	<b>HELP</b> RENAME OBJECT FIND OBJECT	<b>EXPLORE</b> CLOSE PROGRAM CLOCK TILE VERTICALLY OPEN DROP DOWN LIST	<b>DIAL UP NETWORK</b> TOGGLE NETWORKS CLIPBOARD SWITCH PANES	<b>MOVING AROUND</b> EXCEL WORDPAD	<b>VOLUME CONTROL</b> MEDIA PLAYER DOS PROMPT	<b>UNDO</b> REDO REPLACE TEXT SELECT ALL CAPTURE SCREEN CAPTURE WINDOW	<b>NEW FILE</b> OPEN FILE PRINT FILE SAVE FILE CANCEL CONTROL MENU DOS WINDOW CYCLE OPEN TASKS CYCLE OPTIONS NT SECURITY NT TASK MNGR.
<b>EKHO INC.</b> www.EKHO.COM (613) 822-6935 ACAD1415_ay.dwg	<b>HELP</b> RENAME OBJECT FIND OBJECT	<b>EXPLORE</b> CLOSE PROGRAM CLOCK TILE VERTICALLY OPEN DROP DOWN LIST	<b>DIAL UP NETWORK</b> TOGGLE NETWORKS CLIPBOARD SWITCH PANES	<b>MOVING AROUND</b> EXCEL WORDPAD	<b>VOLUME CONTROL</b> MEDIA PLAYER DOS PROMPT	<b>UNDO</b> REDO REPLACE TEXT SELECT ALL CAPTURE SCREEN CAPTURE WINDOW	<b>NEW FILE</b> OPEN FILE PRINT FILE SAVE FILE CANCEL CONTROL MENU DOS WINDOW CYCLE OPEN TASKS CYCLE OPTIONS NT SECURITY NT TASK MNGR.

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## WINDOWS NT4 ONLY:

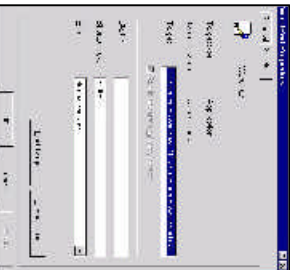
- REGBACK.EXE saves Registry files.
- RDISK.EXE -S makes an Emergency Repair Disk including Security files.

## CUSTOM KEYS (Shaded)

Shaded labels on front are customized by enabling through the icon's Properties. Right click on icon, select "Properties", "Shortcut" tab, Select "Shortcut Key" box press 1 pair of the keys listed below to create hotkey for the Windows icon.

Alt F5, F6, F9, F10  
Ctrl F4, F5, F7(Excel), F8 (Word), F9  
Shift F6, F7, F8, F9

Do not customize these function keys if you plan to use them in Word, Excel, etc.



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Apply self-adhesive colored dots from office supply store to CTRL, ALT, Shift keys.

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## WIN 95/NT4